



## Community Fund Application

- The Community Fund Application enables Southlands to make donations in the form of Gift Cards to your charity and/or organization. Once the application is completed and sent back to Southlands, a selection will be made from all applications submitted each month. Each organization will be contacted prior to the date of the event. Please note: In order to be considered, each organization who receives a donation will be required to submit a Thank You letter on the organization's letterhead with:
  - o date
  - o organization name
  - o 501-3c number
  - o amount donated or actual or estimated value of donation
  - o recipient's signature
- 1. Please fill out the application and submit 2 months prior to event deadline.

By fax: 303-627-5001

E-mail: [joycerocha-brown@forestcity.net](mailto:joycerocha-brown@forestcity.net)

- 2. Submit information about the organization. (Attach or explain here)

Date of Request: \_\_\_\_\_

Tax ID#: \_\_\_\_\_

Date of event: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Organization Contact(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

3. Please state your request: \_\_\_\_\_

Will there be advertising support?      Yes      No

If so, what type? (Please circle all that apply)

Newspaper

Radio

Television

Billboard

Other: Please describe \_\_\_\_\_

Do you have a media partner?      Yes      No

If so, whom? \_\_\_\_\_

\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Thank you for contacting Southlands.  
We appreciate the unique opportunity to support your cause!*